



Procurement and Contracts
Texas SmartBuy PO # 23111397
Business Unit # 320AD
Purchase Order # 23-0002740

Page: 1 of 2

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: X Date: 02/23/23 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Ship To: Texas Workforce Commission
1117 TRINITY ST
AUSTIN TX 78701-1919
United States

Vendor ID: 1862161688

Purchaser: Anna James

Phone:

Fax:

Email: anna.mccorkle@twc.texas.gov

Bill To: APPO@twc.texas.gov or

Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:

Please see the attached Word Doc with request supplies for the 2023 Child Care Conference, will be held in July.
TXMAS-20-7501

Supplies for the 2023 Child Care Conference. held in July.

Contact:
Ava Volpe
737-667-5768
ava.volpe@twc.texas.gov

Ship to Comments:

Deliver to Lindsay Hill, 1117 Trinity St, Room 424T, Austin, TX 78701

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	BIC Mechanical Pencils, 0.7 mm #2 lead, 40 pencils per pack	620/70	1.0000	PAK	\$6.10000	\$6.10	03/08/2023

Schedule Total

ReqID:
0000041288

BIC mechanical pencils, 0.7mm #2 lead, 40 pencils per pack for 2023 Child Care conference.
Please use:
Track 76019
Strategy 8714020
Function 378
Grant 233670

Item Total for Line # 1

Total PO Amount

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

02/23/2023



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

02/23/2023